

Record of Officer Decision

This form is the written record of a key or significant operational decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
Director¹	Director of Resources & Housing	
Contact person:	Les Reed	Telephone number: 0113 3788832
Subject²:	The Sourcing of Personal Protective Equipment during the COVID-19 emergency	
Decision details:	<p>What decision has been taken?³</p> <p>The Director of Resource and Housing:</p> <ul style="list-style-type: none"> (i) noted the content of this report (ii) noted the expenditure and procurement process used to date on PPE for Covid19 (iii) agreed to the proposal for the council being part of a procurement strategy for future purchase PPE purchases by a number of public bodies, the wider West Yorkshire Region and WY&H Health and Care Partnership PPE Programme. <p>A brief statement of the reasons for the decision⁴</p> <p>The purpose of this report is to bring to an end the current emergency measures for sourcing Personal Protective Equipment (PPE) for Leeds City Council during the COVID-19 emergency and sets out the proposed procurement strategy for the future purchase of PPE by a number of public bodies in the wider West Yorkshire region.</p> <p>Covid-19 has revealed severe weaknesses in current PPE supply chains across all sectors nationally, within West Yorkshire and in Leeds. We have responded to unprecedented demand for PPE across the city. Significant work has been undertaken across the council and with our health partners and businesses to cope with the current shortages.</p> <p>The aims of this collaboration should be to:</p>	

¹ With delegated authority set out in Constitution

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.

⁴ Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.

	<ul style="list-style-type: none"> • Ensure staff have access to the PPE they need to deliver services safely, and that staff and the public feel safe. • Establish PPE supply chains that are resilient and diverse and promote a positive economic and environmental approach to PPE production and sourcing as part of the West Yorkshire wide recovery programme and economic strategy. • Promote and facilitate mutual aid and avoid duplication of efforts in developing an efficient and concerted system of securing and distributing PPE across West Yorkshire that works effectively with the West Yorkshire health care providers system. <p>Consideration has been given to the council sourcing PPE in isolation which in the current climate isn't feasible, being part of a wider group will provide greater opportunity for achieving more competitive prices, products will be subject to a rigorous certification checking process which gives the council greater protection. The council doesn't have all of the technical specialisms required that are required for PPE which are being made available by others involved.</p>
Affected wards:	All wards
Details of consultation undertaken⁵:	Executive Member
	Ward Councillors
	Adults and Health. Health and Safety, City Development, Corporate Procurement, Civic Enterprise Leeds, CCRG and Primary Care, LTHT, LYPFT,
Implementation	Officer accountable, and proposed timescales for implementation Les Reed
List of	Date Added to List:- n/a

⁵ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁶	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision n/a		
	If Special Urgency Relevant Scrutiny Chair(s) n/a		
	Signature		Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: n/a		
Approval of Decision	Authorised decision maker ⁸ Neil Evans, Director of Resources & Housing		
	Signature 		Date 03/06/20

⁶ Complete this section for key decisions only

⁷ Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.